



BY-LAW 77-16

OF THE

CORPORATION OF THE CITY OF CAMBRIDGE

Being a by-law of the Corporation of the City of Cambridge to amend the terms of reference Cambridge Farmers' Market Advisory Committee (CFMAC) and to repeal by-law 2-10.

**WHEREAS** pursuant to Section 113 of the *Municipal Act, 2001*, S.O. 2001, c.25, Council may pass by-laws for establishing, maintaining and operating Markets and for regulating such Markets and any other Markets located within the municipality;

**AND WHEREAS** By-law 161-09, as amended regulates the Cambridge Farmers' Market;

**AND WHEREAS** it is deemed desirable to update the Cambridge Farmers' Market Advisory Committee;

**NOW THEREFORE BE IT RESOLVED THAT** the Corporation of the City of Cambridge enacts as follows:

1. THAT the composition and the Terms of Reference for the Cambridge Farmers' Market Advisory Board are set out in Schedule "A" which is attached and forms part of this By-law.
2. THAT the Cambridge Farmer's Market area is defined as the area set out in Schedule "B" which is attached and forms part of this By-law.
3. THAT By-law 2-10 be repealed.

Read a First, Second and Third time

Enacted and passed this 3rd day of May, 2016

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MAYOR

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CLERK

## SCHEDULE "A"

### TO BY-LAW NO. 77 – 16

#### Terms of Reference for the Cambridge Farmer's Market

##### **Mandate:**

- To advise CITY COUNCIL on strategies and policies to sustain the vitality of the Cambridge Farmers' Market and McIntyre Place
- To promote discussion and coordination of initiatives and programs for the Cambridge Farmers' Market and McIntyre Place.

##### **Membership:**

- The Committee shall be comprised of 10 - 12 members appointed by CITY COUNCIL as follows:
  - 4 members representative of Market vendors.
  - 4 - 6 members representative of the community-at-large
  - 1 representative of the Cambridge Business Improvement Association.
  - 1 representative of the CAMBRIDGE CITY COUNCIL.

##### **Duties:**

1. To hear and consider representations by individuals and/or organizations on matters affecting the Cambridge Farmers' Market and McIntyre Place. The City Council will consider the findings of the Cambridge Farmers' Market Advisory Committee.
2. At the request of CITY COUNCIL to convene meetings on issues and/or matters related to the Cambridge Farmers' Market and McIntyre Place which are deemed by CITY COUNCIL to require public input, evaluation and comment.
4. To advise CITY COUNCIL on Marketing strategies and other City policies and programs which may impact the Cambridge Farmers' Market and McIntyre Place.
5. To liaise with the Downtown Cambridge Business Improvements Association to promote the activities of the Cambridge Farmers' Market and to coordinate events at McIntyre Place.
5. To review and comment on the Capital and Operating Budgets as they pertain to the Cambridge Farmers' Market.
6. To review and oversee the implementation of the strategic plan.

### **Term of Office:**

- Term of office of the Cambridge Farmers' Market Advisory Committee shall be concurrent with that of CITY COUNCIL.

### **Meetings:**

The Committee will meet as required and where possible on a regularly scheduled basis.

- At the first meeting of the Committee after new members are appointed, the Committee shall elect a Chair and Vice-Chair one of whom shall be a Market Vendor Representative.
- Members appointed to the Committee and the conduct of business will be governed by the City's Procedural By-law.
- Any Closed Session discussions will be held in strict compliance with the City's Procedural By-law.
- Members and meetings of the committee are subject to the Municipal Conflict of Interest Act.

### **Reporting:**

- The Committee shall report annually on the activities of the Committee to CITY COUNCIL.
- The Committee will circulate the minutes of meetings to Council through the Management Committee information reporting process.
- Recommendations from the Committee will be presented separately.
- The Market Manager shall act as liaison to the Committee.

# SCHEDULE "B"

TO BY-LAW NO. 77 – 16

